

**MINUTES OF THE SCHEDULED QUARTERLY MEETING OF THE  
BOARD OF SCHOOL TRUSTEES, TOWNSHIP 38 NORTH, RANGE 13 EAST,  
HELD ON JULY 11, 2023  
AT THE BOARD OFFICE, 5920 WEST 79<sup>TH</sup> STREET,  
BURBANK, ILLINOIS 60459**

Meeting called to Order.

Trustee Sandy Paluch called the meeting to Order at 6:15 p.m.

Upon roll call by the Clerk, the following members were:

Present: Sandy Paluch, Tony Guleiva on speaker phone,  
Linda Sliwoski was available by telephone should  
her consultation be necessary.

Also, Present: Dean Viverito, School Treasurer & Clerk ex-  
Officio, Attorney Richard Chisholm, and a Public  
Citizen.

Minutes

Minutes were reviewed of the meeting held on April 3, 2023, it was  
moved by Tony Guleiva and seconded by Sandy Paluch to accept the  
minutes as read and place them on file.

Roll Call

Ayes: -2-  
Nays: -0-

## Financial Report

Trustees reviewed the three-monthly reports for the last quarters listing all invoices approved for payment, interest received during the year for schools and taxes received for the schools.

As is customary the Treasurer went through the three months highlighting the interest earned, school billings, beginning and ending cash balances as well as expenses.

The Trustees asked the Treasurer various questions about the financial reports related to various expenses, which the Treasurer went on to explain.

Being there were no other questions it was moved by Sandy Paluch, seconded by Tony Guleiva to approve the Financial Report.

## Roll Call

Ayes:	-2-
Nays:	-0-

## Current Depositories-No Changes

## Treasurer's Report

The Treasurer stated that he was planning on retiring at the end of August 2023. He had previously talked about doing this last year at this time and now has decided to end his career with the trustees' office on August 25, 2023.

The Treasurer asked that the board appoint David L, Viverito, CPA, to the position beginning on August 21, 2023. He said he would be available after August 25<sup>th</sup> to assist David whenever necessary to contribute to his overall success, on a non-paying basis. He felt it wouldn't take much effort on his part seeing David had worked for four years as an employee with Crowe, LLP- CPA's, in governmental accounting, and after that had six years with the Water Reclamation District in the Finance Department having ERP experience with payroll processing, journal entries, general ledger adjustments and overseeing bank reconciliations, all skills beneficial to a School Treasurer.

David also serves as the part-time City Treasurer of Burbank, where he handles the treasury functions, and previously served as an elected Trustee of the Burbank Prairie Trails Library District. He has additional skills and experience too much to list that will provide him with qualities beneficial to be a great School Treasurer, which will enhance the office even further than it has been improved in numerous ways over the last twenty years.

It was moved by Tony Guleiva, seconded by Sandy Paluch to appoint David L. Viverito, CPA, to the position of Stickney Township School Treasurer for a two-year period as allowed by statute.

#### Roll Call

Ayes: -2-

Nays: -0-

Attorney Richard Chisholm swore Dave in a School Treasurer to begin on August 21, 2023. The board and all those in attendance congratulated Dave on his new endeavor.

The Treasurer went on to ask the Board to appoint Mr. Chisholm to a two-year term as the Attorney for the School Trustees and Treasurer.

It was moved by Sandy Paluch, seconded by Tony Guleiva to appoint Richard Chisholm, to the position of attorney for a two-year period.

## Roll Call

Ayes: -2-  
Nays: -0-

The Treasurer provided a three-page budget report to the Trustees with numerous items including this year's budget to actual as well as the prior year's budget. The budget request included the salaries for the employees, which would include a five percent cost of living increase for the year as previously discussed with the trustees. He asked for an additional increase in pay for the three staff members as he conducted a survey of school treasurer offices and found our pay to be under the average office salary for the four other school treasurer offices he studied. These increases total \$10,000.00 and appear in the budget document as well as granting six years seniority to David for vacation accrual for his time with a reciprocal governing body which is customary when moving employment from one reciprocal entity to another.

This budget is a 4.3% increase from last year's budget. Last year's spending was below what was budgeted by 4.4% and was only 1.78% over the prior year's actual spending. All these items being noted in the document. This budget request also includes an increase of auditing fees from last year of 25 % as previously discussed and approved, as well as a rent increase.

It was moved by Tony Guleiva and seconded by Sandy Paluch to accept the budget in its entirety.

## Roll Call

Ayes: -2-  
Nays: -0-

## Attorney Report

Mr. Chisholm has no report.

Being there was no other new business it was moved by Sandy Paluch, seconded by Tony Guleiva to adjourn the meeting at 6:43 pm.

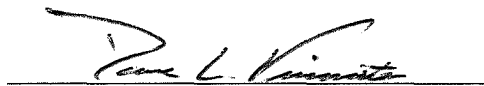
Roll Call

Ayes: -2-  
Nays: -0-

  
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President

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

  
\_\_\_\_\_  
Treasurer

July 11, 2023 -Meeting Minutes