

**GEORGETOWN DIVIDE RECREATION DISTRICT  
BOARD OF DIRECTORS MEETING**

**December 14, 2020**

**4:30PM**

**Bayley Barn Auditorium 4300 Highway 49, Pilot Hill, CA**

**MINUTES**

**CALL TO ORDER** – 4:37pm Call to Order by Board Chair Syversen.

**ATTENDANCE;** Present: Adams, Syversen Taylor, Absent: Gillard, Baxley

**ADOPTION OF AGENDA**

**Action:** M/S/V/Taylor/Adams/3-0-0-2 Ayes: Adams, Syversen, Taylor, /Noes: none; Abstention: none; Absent: Gillard, Baxley / to approve the agenda as published.

**DISTRICT OPERATIONS MONTHLY SPOTLIGHT REPORTS** – Reports with oral highlights were received from the General Manager on community service items and BOMUSD Facilities, Maintenance, and Operations Manager Mark Koontz reported on parks and facilities maintenance issues.

**ACTION ITEMS:**

**1. Community Partnership Program action items:**

**a. Consider any Community Partner Program Policy modifications - none**

**b. Approval of renewal or modification of various Community Partner Program agreements – none**

**Action:** M/S/V/Adams/Taylor/3-0-0-2 Ayes: Adams, Taylor Syversen, /Noes: none; Abstention: none; Absent: Gillard, Baxley / to renew the CPA with Ready By 21.

**c. Consider any new Community Partner Program agreement – none**

**d. Community Partner Update – none**

**2. Bayley Park Easement Update**

Board report received with oral update.

**Action: none**

**3. Proposition 68 Per Capita Grant Update**

Board report received with oral update

**Action: none**

**PLANNING COMMENTS**

**NO ACTION**

**CONSENT AGENDA**

Items listed under the consent agenda are considered by the Board to be routine in nature and will be enacted in one motion unless an audience member or Board member requests otherwise, in which case, the item will be removed for separate consideration.

A. Approve the payment of Claim Vouchers on 11/3/20 in the amount of \$5,395.53, on 11/17/20 in the amount of \$6,576.92, on 12/1/20 in the amount of \$3,259.56, Journal Entry on 11/9/20 in the amount of \$3,520.70, Facility Refund on 11/9/20 in the amount of \$4,400 on 11/30/20 in the amount of \$2,500 and \$1,500.

B. Recognize total revenue deposits 10/28/20 of \$8,035.68; \$322.20 in program revenue, \$7,703.48 in GDRD facility rental, and 11/17/20 in the amount of \$7,413.12; \$969.37 in program revenue, \$6,443.75 in GDRD facility rental.

C. Approve the minutes for past meetings

D. Receive Monthly Financial Report

E. Receive Safety Report

F. Acknowledge receipt of Correspondence as listed.

**Action:** M/S/V/ Adams/Taylor/3-0-0-2 Ayes: Adams, Taylor, Syversen /Noes: none; Abstention: none; Absent: Gillard, Baxley / to approve the consent agenda.

**ANNUAL BOARD ORGANIZATIONAL ISSUES**

1. **Action:** M/S/V/Taylor/Adams/3-0-0-2 Ayes: Adams, Taylor Syversen, /Noes: none; Abstention: none; Absent: Gillard, Baxley / to Elect Kris Syversen as Board Chairperson for 2021 Calendar year.

2. **Action:** M/S/V/Adams/Syversen/3-0-0-2 Ayes: Adams, Syversen, Taylor /Noes: none; Abstention: none; Absent: Gillard, Baxley / to elect Kim Taylor as Board vice-chairperson for 2021 Calendar year.

## Agenda Item C

3. **Action:** M/S/V/Syversen/Taylor/3-0-0-2 Ayes: Adams, Syversen, Taylor /Noes: none; Abstention: none; Absent: Gillard, Baxley / to elect Jacqui Brunton as Secretary of the Board and Clerk of the Board for 2021 Calendar year.
4. **Action:** M/S/V/Adams/Taylor/3-0-0-2 Ayes: Adams, Syversen, Taylor /Noes: none; Abstention: none; Absent: Gillard, Baxley / to appoint General Manager as Fiscal Officer, voting representative for CAPRI. CSDA Joint Powers Authorities, CSDA membership, and CARPD membership for 2021 Calendar year.
5. **Action:** M/S/V/Taylor/Adams/3-0-0-2 Ayes: Adams, Syversen, Taylor /Noes: none; Abstention: none; Absent: Gillard, Baxley / to adopt 2021 Board Meeting Calendar for Regular meetings of the fourth Monday of the month except no meeting in November and December being the second Monday of the month.
6. **Action:** M/S/V/Syversen/Taylor/3-0-0-2 Ayes: Adams, Syversen, Taylor /Noes: none; Abstention: none; Absent: Gillard, Baxley / to confirm authorized signatures for transactions with El Dorado County Auditor-Controller for warrants two signatures from Board members and General Manager 2 of 6; for Petty cash authorized signatures be the General Manager, Recreation Coordinator and Recreation/Facilities Supervisor.
7. **Action:** M/S/V/Syversen/Adams/3-0-0-2 Ayes: Adams, Syversen, Taylor /Noes: none; Abstention: none; Absent: Gillard, Baxley / to appoint as representative from Board to Georgetown Divide Ready By 21 Director Taylor; BOMUSD AD HOC Committee and the AD HOC Committee with BOMUSD for MOU discussions Director Taylor and Director Syversen.
8. **Action:** M/S/V/Syversen/ Taylor/3-0-0-2 Ayes: Adams, Syversen, Taylor /Noes: none; Abstention: none; Absent: Gillard, Baxley / to re-authorize the Chair and/or Director Adams to represent the GDRD as alternate to GM at meetings in discussions with property owners, State, BOR, and EDC in development or acquisition of property for GDRD in conjunction with development or planning of public property.

### REPORTS RECEIVED:

**General Manager Report** – GM reported to the Board that a special meeting might be called in January to approve vendors and bids for the Grant project so as to keep the project on a timeline that doesn't impact or provides little impact to the wedding season. The GM reminded the Board that the offices would be closed from December 21 to January 4. The next Regular Board meeting is scheduled for January 25 at 4:30PM

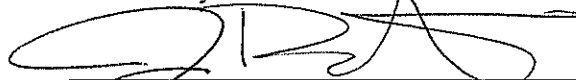
**Board members** – Director Adams asked Mark Koontz for an update on the COVID-19 virus in the schools and its impact on school opening, attendance, and transportation. Mark reported very little impact from the virus on the schools. School is in session 5 days a week on a minimum schedule and will be extending the holiday recess by a week for a start date of January 11, to account for families traveling and exposure over the holidays.

Director Taylor- reported that Georgetown Divide Ready By 21 was compiling positive success stories from the COVID-19 shut down. If anyone knows of any "Silver Lining" stories to pass them along to her to compile. Also, Director Taylor reported that Ready By 21 would be holding an online auction fundraiser if anyone had anything of value to donate.

Director Syversen – No report.

**ADJOURNMENT** – Vice Chair adjourned the meeting at 5:32pm.

Submitted by:



Jacqui Brunton, Secretary/Clerk to the Board of Directors