

Vision Statement: To develop globally conscious student inventors.

Mission Statement: Innovation Science and Technology Academy Charter School will develop talented student innovators using a cutting-edge curriculum with the collaborative support of staff, parents, and community. The collaborative culture and healthy school climate will foster personalized learning and ignite the power of imagination and creativity in our students who will grow to be critical thinkers, problem solvers, and agents of change.

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| INNOVATION ACADEMY BOARD MEETING MINUTES - DATE: September 13, 2020 |  |
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| **Board Members** | | | Present | Absent |
| Angela Phillips | | |  | x |
| Sara White | | | x |  |
| Adebimpe Diji | | | x |  |
| Peace Sinyigaya | | |  | x |
| Kim Johnson | | | x |  |
| Abdinasser Ahmed-ELL Teacher | | | x |  |
| **Others Present** | | | | |
| Omotoke Olatoye-Executive Director-Ex-Officio | | | | |
| Esther Vang-Community Member | | | | |
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| **1. Call to Order** | | | | |
| **By: Adebimpe Diji** | | | **Time: 1:06 PM** | |
| **2. Vision and Mission/Norms** | | | | |
| **Read the vision and mission statements.**  **Read through the meeting norms.** | | | | |
| **3. Adoption of the Agenda and Last Meeting Minutes** | | | | |
| **Motion:** Adopt the meeting minutes from August 9, 2020. | | | | |
| **Made by: Dr. Bimpe** | | **Seconded by: Sara White** | | |
| **Discussion:** Need to reword the words for voting on a chair board and Abdinasser’s name change. | | | | |
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| **4. Approval of Board Minutes from August 9, 202Conflict of Interest** | | | | |
| **Vote: Passed 4-0, approved.** | | | | |
| **5.Conflict of Interest** | | | | |
| None | | | | |
| **6. NEO Observation** | | | | |
| **Motion:** | | | | |
| **Made by:** | | **Seconded by:** | | |
| **Discussion:**   * Financial report needs to be posted on website * Board Regularly needs to review policies and procedures. | | | | |
| **Vote: Approved 4:0, motion passes.** | | | | |
| **7. Executive Director Report & Updates** | | | | |
| **Motion:** | | | | |
| **Made by:** | **Seconded by:** | | | |
| **Discussion:**   * Innovation is our SUPERPOWER!!! * There are 60 students present in the building. * Mr. Abdinasser is out recruiting. * We need to continue our recruitment and enrollment efforts so we have at least 100 students enrolled by September. * Dr. O is going to send the report with our current enrollment to MDE. * The Special Education Teacher is resigning. * Jokky Catering approved as the school food vendor * School Nurse has been working with the school as a consultant on COVID, medication forms and other areas in health. * Added a bus to the transportation line starting on Monday. * ECOGREEN approved as the cleaning company. * Kitchen, locker rooms, storage rooms, and extra rooms in the gym area were shared areas on the initial lease, but those areas exclusively belong to the school as reflected in the 1st amendment of the lease. * Surveyed Parents and staff about A/B or AA/BB days of learning. A/B day had the highest data. * Office manager is part time and will be joining full time in October. * A para position has been offered and possible start date 9/14/2020. * We do have a COVID-19 response on the website. * The established committees should be fully in operational. | | | | |
| **Vote:** | | | | |
| **8. Financial Manager/Treasurer Report** | | | | |
| **Motion:** | | | | |
| **Made by:** | **Seconded by:** | | | |
| **Discussion:**   * Need to upload the financial report to the website * Ms. Peace added an app to Facebook for the donations on uniforms. The cash app a is connected to the school bank account. The donations go into the school account. * Possible renting out the gym to other venues. Attorney is drafting a venue contract. | | | | |
| **Vote:** | | | | |
| **9. Board Training Check-In** | | | | |
| **Motion:** | | | | |
| **Made by:** | **Seconded by:** | | | |
| **Discussion:**   * Need to have the training completed by each board member by December 2020 or lose position on the board | | | | |
| **Vote:** | | | | |
| **10. Voting Agenda Items** | | | | |
| **Motion:**   * To vote on financial requirements, transportation, nurse, medication, nutrition * Kim Johnson confirms to vote on Dr. Bimpe Diji as Board Chair * Voting Esther Vang as community board member * Voting a parent out of the board. The parent no longer has a child in the school. * Approving and Adapting Board will ehnceforth meet on 2nd Friday of the Month, 5:30-7:30 pm virtually | | | | |
| **Made by: Kim Johnson** | **Seconded by: Sara White** | | | |
| **Discussion:** | | | | |
| **Vote: Approved and motion carries 4:0** | | | | |
| **11. Upcoming Agenda** | | | | |
| **Motion:** | | | | |
| **Made by:** | **Seconded by:** | | | |
| **Discussion:** | | | | |
| **Vote:** | | | | |
| **12.Adjournment of Meeting** | | | | |
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| **Made by:** Dr. Diji | **Seconded by: Kim Johnson** | | | |
| **Discussion:** | | | | |
| **Vote:** | | | | |

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| **1. Identify Items for Next Month’s Agenda (view past year’s minutes and board calendar)** |
| * Community comment and Conflict of Interest * Norms/Community building * Revision of the budget * Recruitment/Enrollment * Open house * Procurement * Fair and open hiring * Ready to Open Checklist * Board training |
| **Meeting adjourned at: 3:10 pm** |