

Creative Learning Center – COVID -19 Policies and Procedures



Hours of Operation

Monday – Friday 7:00 am – 6:00 pm

All Children Must be in care by 9:00 a.m.. NO EXCEPTIONS

Health and Safety

To enter the facility premises my child must be free for COVID-19 symptoms.

Symptoms include,

- Fever of 100.4 degrees Fahrenheit or higher
- Dry cough
- Shortness of breath
- Chills
- Loss of taste or smell
- Sore throat
- Muscle aches

If, during the day, any of the following symptoms appear my child will be separated from the rest of the facility. You will be contacted and your child must be picked up with 30 minutes of being notified.

Drop and Pickup Procedure

Pick up and drop off of children will be outside the operation.

Infants will be transported in their car seats. (make sure child's full name is visible on the car seat-Use Tape)

Ideally, the same parent or designated person should drop off and pick up the child every day. If possible, older people such as grandparents or those with serious underlying medical condition such as hypertension, obesity, diabetes, cardiovascular disease or lung disease should not pick up children, because they are more at risk for hospitalization and severe illness from COVID-19.

Parents must remain in cars at all times during pick up and drop off (only get out if asked by an CLC employee. If out of the car please maintain 6 ft of social distancing.

Ask that students are sitting in the back seat on the passenger side. If you have more than one child let the oldest child sit in the back seat behind the driver.

When picking up your child you must call the day care center and provide the office with your slot number, color and make of vehicle and the names of the children you are picking up.

For the safety of the staff and children do not go around another car please wait until you are able to pull forward to exit the parking lot.

Parents are not required to sign their child in/out at this time. Your child will be sign in/out by a staff member each day. (This includes CCCS Families)

Staff

All staff will not be returning.

Your child may not be able to be in the classroom with their best friend or the classmates they were with before the pandemic.

Your child's teacher may not be the same teacher that provided them care before the pandemic.

Meals

Creative Learning Center will continue to provide Breakfast, Lunch and a PM Snack.

Until further notice CLC will only provide the following milk: Whole and 1% Milk.

If your child is not able to have the milk provide we will serve water with their meal until further notice.

Personal Items

We will not accept any children into care with back packs

For our little ones that need personal care items (diapers, wipes etc.) we ask that you send a week supply.

Bottles must be in a small vinyl (wipeable surface bag). Label each bottle and the bag with your child's first and last name.

Send 3 complete changing of clothing in 3 different ziplock bags with your child's first and last name on the bag.

We will not accept any blankets into the center. If your child already have a blanket here we will make sure it is washed at the end of the week and ready for your child the following week. If your child do not have a blanket here at the center we will provide them with one. (Mrs. Sabrina purchased receiving blankets to use for extra blankets)

Please do not send the children to care with any food, toys, blankets or etc.

Tuition

Payments must be made in advance. We will not be able to accept any children with an outstanding balance and we will not be able to make any payment arrangements.

No cash/checks/moneyorder or over the phone payment will be accepted at this time.

All payments must be made online at myprocare.com

Tuition for CCCS Families

Parents share cost (this does not include the additional \$43.00 a month charge) will be paid by CCCS for the month of April and May. (If you have already paid your account will be credited)

CCCS Parents are still responsible for the \$43.00 monthly fee charged by Creative Learning Center

CCCS Parents do not have to sign in or swipe at this time.

By signing below, I certify that I have read, understand, and agree to comply with the provisions listed herein. I acknowledge that failure to act in accordance with the provisions listed herein, or with any other policy or procedure outlined by Beaumont Creative Learning Center will result in disciplinary action up to and including termination. I acknowledge that my care can be terminated if it is determined that my actions, or lack of action unnecessarily exposes another employee, child, or their family member to COVID-19.

Date_____ Parent Signature_____