

**Policy Name: PREA**  
**287 – Data Collection**

**Policy #: 3.17**

**Section: Personnel**

**Date Issued: 01/30/16**

**Date Revised:**

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## DATA COLLECTION

1. Tomorrows Hope shall collect accurate, uniform data for every allegation of sexual abuse at facilities under its direct control using a standardized instrument and set of definitions.
2. TH shall aggregate the incident-based sexual abuse data at least annually.
3. The incident-based data collected shall include, at a minimum, the data necessary to answer all questions from the most recent version of the Survey of Sexual Violence conducted by the Department of Justice.
4. The collected data shall be reviewed and maintained as needed from all available incident-based documents including reports, investigation files, and sexual abuse incident reviews.
5. The corporate PREA coordinator also shall obtain incident-based and aggregated data from every private facility with which it contracts for the confinement of its residents.
6. Upon request, the agency shall provide all such data from the previous calendar year to the Department of Justice upon request.

## APPROVALS

Approver's Name	Approver's Signature
Mike Millward	